

St. Peter's R.C. Primary School **Ysgol Gynradd Gatholig Pedr Sant**



Governing Body Annual Report to Parents **2020-2021**



St Peter's R.C Primary School

St. Peter's is a Voluntary Aided Roman Catholic Primary School which caters for the religious and educational needs of children aged 3-11 years. Children of non-catholic parents who seek a Christian education for their children will be welcome if there are vacancies.

School Mission Statement

To create an environment within our school community that truly reflects the values that are expressed in the Gospels.

School Vision Statement

That every child who is placed in our care and every person who is part of our school community fulfils their potential by growing and developing in a human and spiritual sense.

Chair of Governors' Introduction

The Governors' Report to Parents fulfils the Governing Body's statutory duty in accordance with The School Governors' Annual Reports (Wales) Regulations 2011, The Schools Governors' Annual Reports (Amendment) (Wales) Regulations 2013, The School Standards and Organisation (Wales) Act 2013, The Curriculum Requirements (Amendment of 7(5) of Schedule 17 to the Coronavirus Act 2020 (Wales) Regulations 2020, The Maintained Schools (Amendment of paragraph 7 of Schedule 17 to the Coronavirus Act 2020) (Wales) Regulations 2020, The Relaxation of School Reporting Requirements (Wales) Coronavirus Regulations 2020, The Education (Admission Appeals Arrangements)(Wales) (Coronavirus) (Amendment) Regulations 2020, The Education (Amendments Relating to the Intervals for Inspection of Education and Training) (Wales) Regulations 2020.

The regulations enable the Governing Body to report on its work during the previous academic year. The law, in relation to schools, is set out in its Instrument of Government. For Catholic Voluntary Aided Schools the Instrument of Government allows for the Trustees of Catholic Schools to appoint the majority of Governors to ensure the religious character of the school is maintained, that the school is conducted in accordance with its trust deed and that the religious education curriculum is in accordance with Bishop's policy for the diocese based on the Bishop's Conference Curriculum Directory.

The St. Peter's R.C. Primary School Instrument of Government has 16 Governors listed: 9 Foundation, 2 Local Authority, 2 Elected Parent Governors, 1 Teacher Governor, 1 Non Teacher Governor and the Headteacher Governor.

When Estyn placed St. Peter's R.C. School in 'Special Measures', the Local Authority had the power to intervene in the governance of the school. Cardiff Local Authority exercised that power in 2019. This means the Local Authority has withdrawn its financial delegation, and appointed three additional Governors plus a Chair of Governors. This meant during 2020-2021 academic year there were 19 Governors plus representatives from the Archdiocese of Cardiff and Cardiff Local Authority Advisory and Governor Services attending its meetings.

Estyn inspectors revisited St. Peter's School in June 2021 and recognised that all of the recommendations from the 2018 report had been addressed. The School was, therefore, removed from Special Measures.

During the 2020-2021 academic year, 16 of the 19 Governing Body members participated in the meetings and three vacancies arose from resignations. The structure of governance was based around two Committees: the Curriculum/ Standards Committee and the Resources Committee. Both reported to the Governing Body each half term during 2020-2021.

The Governing Body and its committees met on the following occasions during the 2020-2021 academic year (see page 6). All meetings were conducted 'virtually' and secured in terms of confidentiality.

Yours sincerely,

Michael Howells

Chair of Governors

The Role of the Governing Body

The Governing Body has a strategic role. As the agent of accountability, on behalf of the Catholic community and the community of the school, the Governing Body decides what it wants the school to achieve, in order to secure its mission, and sets the framework for making sure those intentions are realised. Work undertaken by Governors includes:

- Responsibility for school policies
- Responsibility for admissions, the buildings and associated matters, and employment of staff members
- Advising and supporting the Headteacher and staff
- Ensuring the school meets the needs of the pupils
- Help to decide what is taught
- Determining how the money is spent.

St. Peter's Governing Body 2020-2021

Name	Category	Appointment	Term of Office Expires
Michael Howells	Appointed Local Authority (Chair)	22.01.19	21.01.22
Paul McManus	Foundation (Vice Chair)	24.11.16	31.08.21
Tony Bishop	Foundation	09.01.17	31.08.21
Kathryn Burke	Foundation	07.01.18	31.08.21
Sian Lia	Foundation	09.03.18	31.08.21
Stuart Lyon	Foundation	10.09.19	31.08.21
Julia Houlston Clark	Foundation	01.02.20	25.02.23
Helen Oyston	Elected Teacher	21.09.17	20.09.21
Lisa Pattison	Elected Staff	23.09.19	23.09.23
Luigi De Luca	Elected Parent	14.02.19	14.02.23
Emma McCallum	Elected Parent	25.10.19	25.10.23
Sophie Hayed	Local Authority	01.12.20	30.11.24
Shikala Mansfield	Appointed Local Authority	20.10.19	20.10.23
Paul Moriarty	Foundation	12.10.19	31.08.21
Mary Samothrakis	Local Authority	22.01.18	21.02.22
Gareth Rein	Headteacher	20.04.20	Ex Officio

Clerk to the Governors: Mrs. Catherine Chambers, c/o St. Peter's R.C. Primary School

Chair of Governors: Mr. Michael Howells, c/o St. Peter's R.C. Primary School

Staffing and Class Organisation

Senior Leadership Team	
Headteacher	Mr. Gareth Rein
Deputy Headteacher / ALNCo	Mrs. Zina Clark
Leaders of Learning	Mr. Daniel Fitzgerald Mrs. Frances McLister Mr. Lee Mullane Mrs. Helen Oyston Miss Ceri Lia (co-opted)

Year	Teacher(s)	Support Staff
Nursery	Mrs. Debbie O'Brien	Miss Rhiannon Legge Mrs. Tina Lia Mrs. Erica Schiavo
Reception	Miss Ceri Lia Mrs. Rachel Coombs	Mrs. Marie McMullen Mrs. Roisin McLister
Year 1	Mrs. Aimee Mooney Miss Victoria Gualtieri (supply) Mrs. Kelly Lynn	Mrs. Jo Culshaw Mrs. Michelle Gibbs Mrs. Emma Hynes Mrs. Sahra Hexter (Supply) Mrs. Jane Wilkinson
Year 2	Mrs. Helen Oyston Mr. Elliot Heade	Mrs. Lisa Pattison Mrs. Kath Connolly Mrs. Katarczyna Cichon Mrs. Jan Silva
Year 3	Mr. Lee Mullane Miss Hannah Hill	Mrs. Emma Conway
Year 4	Mrs. Frances McLister Mr. Lee Mullane Mr. Tom Green	Mr. Joshua Flynn Mrs. Linda Morgan
Year 5	Miss Danielle Jones Mr. Chris Wild	Mrs. Pauline So
Year 6	Mr. Daniel Fitzgerald Mr. Jack Pattison Miss Kirsty Fitzgerald	Mrs. Attia Gillani (supply) Mrs. Rachel Stewart

PPA Cover/ Leadership Cover	Mrs. Zina Clark Mr. Tim McMahon Mrs. Johanna Mesoud
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School Admin Officers	
Mrs. Cathy Elford	Mrs. Victoria Carey

School Caretaker
Mr. Niall Hennessy (Supply)

Midday Supervisors	
Miss Michelle Crimmins	Miss Rhiannon Legg
Mrs. Julie Leslie	Mrs. Jan Murphy
Mrs. Amanda O'Sullivan	Mrs. Theresa Roberts
Mrs. Ansi Siju	Mrs. Lynne Stewart

Estyn Monitoring Visit

In June 2021, an Estyn team of Her Majesty's Inspectors visited St. Peter's to assess the School's progress in addressing the recommendations provided in the 2018 inspection report. The Estyn team recognised the excellent progress made at the school and judged that no further monitoring is required.

In their report, which is available on the School's website, inspectors stated:

- The school has addressed all shortcomings in safeguarding and health and safety following the core inspection.
- The appointment of a substantive headteacher since April 2020 has helped to stabilise the leadership team. The leadership team has benefitted greatly from the headteacher's experience and his modelling of leadership behaviours.
- Pupils have an increasingly strong voice across the school.
- Communication between members of the school's leadership team, staff and governors is effective and based on a relationship of professionalism, trust and respect.
- The school has a well-defined long-term vision and strategy that is focussed upon its current status and future priorities.
- High-quality professional development has supported the school's wider leadership team to acquire a better understanding and knowledge about how children learn and effective pedagogy.
- There is a clear vision for teaching in the school and a strong sense of teamwork and collaboration.
- Throughout the school, classroom environments have been significantly improved and staff think carefully about how they can best use resources to support teaching and learning.
- There is a strong focus on improving Welsh language provision and raising pupils' standards.
- Leaders are effective in developing thoughtful and appropriate approaches for using ICT across the school. As a result, pupils demonstrate confidence and flexibility in their use of digital tools across the curriculum.
- There is a very strong culture of reflection, support and professional learning throughout the school.

Governing Body Meetings 2020-2021

Autumn term 2020

16th September 2020 Full Governing Body
23rd September 2020 Curriculum Committee
7th October 2020 Resources Committee
14th October 2020 Full Governing Body
17th November 2020 Curriculum Committee
2nd December 2020 Resources Committee
9th December 2021 Full Governing Body

Spring term 2021

19th January 2021 Curriculum Committee
26th January 2021 Resources Committee
10th February 2021 Full Governing Body
2nd March 2021 Curriculum Committee
9th March 2021 Resources Committee
17th March 2021 Full Governing Body

Summer Term 2021

10th May 2021 Resources Committee
10th May 2021 Full Governing Body
15th June 2021 Standards Committee
24th June Estyn Inspection Visit took place
29th June Resources Committee
7th July 2021 Full Governing Body

Minutes of Full Governing Body Minutes can be find on the website ([click here](#)).

In September 2020, St. Peter's R.C. Primary School admitted 55 pupils to Reception.

At the end of the 2020-2021 academic year, pupils from Year 6 transferred to five schools across Cardiff.

Corpus Christi Catholic High School:	56
St Illtyd's Catholic High School:	7
St. John's College:	2
Cardiff High School:	2
Bishop of Llandaff:	1

At its first Full Governing Body meeting on 16th September 2021, Governors learnt that the first two days of term, Tuesday 1st September 2020 and Wednesday 2nd September 2020 were used to prepare for managing the effects of Covid-19. Staff members ensured that the school premises were fully ready for larger groups of children to return to school. From Thursday 3rd September, the school began to welcome pupils in stages, and different year groups attended on different days. This enabled the school to test the prepared systems and procedures before the whole school attended on Monday 14th September. Governors resolved that in the light of Covid-19, the Headteacher and Senior Leadership Team were in the best position to respond to any Welsh Government and Local Authority changes that required immediate decisions to maintain the education of the pupils either at school or, if necessary, through 'Blended Learning', including 'Distance Learning'.

Distance Learning

The Governing Body is grateful to parents and carers for their efforts in supporting their children with the school's distance learning provision and we appreciated the attendance of parents and carers at the distance learning Q&A session. In the distance learning questionnaire, parents and carers provided extremely positive feedback for the school's synchronous learning provision (live lessons) via Microsoft Teams and Google Meet. The feedback provided was very helpful and parental comments formed part of our review and improvement planning during this unprecedented time.

Governing Body Meetings (Approved Policies and Discussions)

During the academic year 2020-2021, in meeting *The School Government (Terms of Reference) (Wales) Regulations 2000*, the Governing Body approved the following policies and implemented their procedures where and when necessary. Many of these policies were placed on the school website ([click here](#)).

- Admissions
- Charging and Remissions
- Complaints Procedures
- Safeguarding & Child Protection
- Freedom of Information
- Data Protection
- Health and Wellbeing including Healthy Eating
- Discipline, Conduct and Capability
- Health and Wellbeing for School Based Employees
- Health & Safety
- Lockdown Procedure
- Marking and Assessment
- Recruitment and Selection
- Exit Policy and Procedure
- Redeployment and Redundancy Procedure
- Financial Regulations
- Pay
- School Recruitment and Selection
- School Exit Interview
- School Uniform
- Healthy Living
- Gifts and Hospitality
- Governor Visits
- *Cardiff LA Guidance on "Keeping all School staff safe from abuse threats and violence"*

During the 2020-2021 Committee and Full Governing Body meetings, the following matters were discussed:

- The delivery of the Welsh National Curriculum (Foundation Phase and Key Stage 2) in preparation for the *Curriculum and Assessment (Wales) Act 2021* and the implementation of the *Additional Learning Needs and Tribunal Act 2021*
- Teaching and Learning through the School Development Plan and School Improvement Plan
- Standards
- Behaviour, Discipline and Attendance
- Safeguarding and Child Protection
- Health and Safety
- Site Security
- Charging for Activities
- Staff Employment / School Pay and Conditions
- Performance Management and Appraisal
- Complaints
- Finance

In respect of managing these issues, the Governors acted both as a support and challenge to the head teacher and leadership team, in ensuring that successful teaching and learning was completed in a comfortable and pleasant environment.

The Governing Body considered the Estyn Report of June 2021 to be a sound account of how the management and governance had successfully addressed the Post Inspection Action Plan recommendations. The Headteacher, in his termly reports to the Governing Body, informed members of the progress the school had made in delivering the 'Teaching Like a Champion' programme and the professional learning associated with the provision of that process. Staff members made presentations to the Curriculum Committee on its implementation and progress as well as on specific curriculum areas.

Governor Links with aspects of the delivery of the curriculum areas took place either via a Teams Meeting or through a personal visit on the following dates.

- 7th September 2020. School Environment with Mr. Paul McManus/ Mr. G. Rein.
- 3rd November 2020 Mrs. F. McLister and Mrs. Z. Clark with colleagues informed members of curriculum on Curriculum and Assessment: Tracking Processes in Language and Literacy. Staff Wellbeing.
- 17th November 2020 and 5th May 2021. Additional Learning Needs Mrs. Emma McCallum /Mrs. Z. Clark.
- 18th December 2020. School Environment with Mr. Luigi De Luca/Mr. G. Rein.
- 2nd March 2021 Religious Education: Mr. L. Mullane reported on the progress post Section 50 Inspection to the Curriculum Committee.
- 16th April 2021. Health and Safety/Safeguarding; Mr. Stuart Lyon /Mr G. Rein toured the site.
- 6th May 2021. Welsh with Mr M. Howells with Mrs. Z. Clark/ Miss C. Lia.
- 26th May 2021 Digital Learning with Professor Luigi De Luca /Mr. C. Wild.
- The visits of the CSC Senior Primary Advisor Mrs. Kate Rowlands and Mr. Steve Rayer, the School Improvement Partner, took place on the following dates: 23rd September 2020, 22nd October 2020, 4th November 2020, 9th December 2020, 10th February 2021, 24th March 2021, 26th May 2021, 7th July 2021.

These presentations, allied to the one made by the Senior Leadership Team to Estyn Inspectors on 9th October 2020, 20th November 2020, 26th January 2021, 16th March 2021 and 21st April 2021, provided evidence that led to the positive Estyn Report in June 2021.

The Relaxation of School Reporting Requirements (Wales) Coronavirus Regulations 2020, meant that due to the Covid-19 the requirement for pupils to be awarded End of Key Stage Assessments at Foundation Phase and national curriculum levels at the end of Key Stage 2 were suspended in 2020-2021. However assessment continued through the year and in June 2021 Governors were informed that Assessments in Mathematics using the Complete Mathematics Custom Diagnostic Tests data provided the average scores for pupils in each cohort. Also, pupils' progress in Reading and Spelling were assessed in September 2020 and March 2021, using the Salford Reading Tests and Single Word Spelling Test. Confirmation of the Curriculum and Assessment progress during 2020-2021 was affirmed in the Central South Consortia Evaluation for Improvement in Literacy Mathematics, Welsh and Digital Learning, through its personnel led by the School Improvement Partner, Mr Steve Rayer.

Profession Learning - INSET Days 2020-2021

All schools have five staff training days per year (INSET days). Children do not attend school on these days.

Date	Focus
Friday 11 th September 2020	Safeguarding Training Teach Like a Champion
Thursday 27 th May 2021	SDP and Review Epi-Pen Training
Friday 28 th May 2021	Curriculum Development
Monday 19 th July 2021	Teach Like a Champion
Tuesday 20 th July 2021	Curriculum Development

School Sessions and Times

Dates for the School Year: September 2020 to July 2021.

TERM	START	HALF-TERM HOLIDAY		END
Autumn	01/09/2020	26/10/2020	30/10/2020	18/12/2020
Spring	04/01/2021	15/01/2021	19/01/2021	26/03/2021
Summer	12/04/2021	31/05/2021	04/06/2021	20/07/2021

Covid Arrangments

Tuesday 1st September, 2020 and Wednesday 2nd September, 2020 were preparation days, during which staff members ensured that the school premises are fully ready for larger groups of children to return to school. From Thursday 3rd September, the school began to welcome pupils in stages, where different year groups attended on different days. This enabled the school to test our systems and procedures before the whole school attended on Monday 14th September.

One-way Systems

One-way entry and exit systems were in place for both gates designated by traffic cones. These systems were supervised by staff members each morning and evening. All parents and carers were expected to adhere to the staff members' instructions in order to adhere to Covid risk assessments in place.



Session Times

The start and end of the school day for different year groups were staggered to avoid gatherings at the school gates in the morning and afternoon.

Year group	Nursery morning	Nursery afternoon	Reception Year 3	Year 1 Year 4	Year 2 Year 5	Year 6
Start Time	9.10 a.m.	1.00 p.m.	8.40 a.m.	8.50 a.m.	9.00 a.m.	9.10 a.m.
Finish Time	11.40 a.m.	3.30 p.m.	3.10 p.m.	3.20 p.m.	3.30 p.m.	3.40 p.m.

School Premises

The Governing Body Resources Committee, in addressing the Estyn recommendation on Safeguarding, reported on the significant changes that were accomplished, in improving both the external and classroom environment for pupils to be safe and comfortable. These improvements have been well received. The Governing Body acknowledged the significant financial contribution from the Local Authority and parent groups to achieve the necessary changes.

The Resources Committee informed the Full Governing Body that management continued to liaise with Cardiff Local Authority to safeguard the pupils' safety by tackling the Health and Safety work associated with the boundary wall, especially at the Elm Street entrance, as well as other matters. Even with Covid-19 restrictions, the Governing Body was assured that Health and Safety matters would continue to be fulfilled on a regular basis with representatives from the Governing Body and Local Authority meeting with management to address those on going issues: Refurbishment of Toilets; Replacement of Canopy in Foundation Playground; Repairs of Roof and improvements in lighting and ventilation in classrooms.



Toilets

The Governing Body was informed that the toilets were to be refurbished and the programme began during 2020-2021. A continuing programme to complete the refurbishment of all toilets, formed part of the discussions with the Cardiff Local Authority Building Works Team, to ensure the Health and Safety duties of the Governing Body were fulfilled.

Safeguarding

The Governing Body met its statutory duties in relation to Safeguarding and Child Protection. This was recognised in the Estyn Report made in June 2021. The majority of Governors completed Level 1 of the Local Authority Training Programmes on Safeguarding on 14th October 2020. The Chair of Governors completed all three levels for Safeguarding.

Safeguarding is now a constant item on all of the Full Governing Body meetings for management to update Governors on the latest position.

School's Strategic Priorities

Through its ethos and Mission statement, which is rooted in Gospel values, St. Peter's School recognises the rights of the individual for equal treatment. In its strategic planning it actively considers all aspects of providing for the individual in terms of access to the curriculum as well as the physical environment.

Additional Learning Needs

In 2020-2021, 67 pupils were recorded on the School's ALN Register. Of these, five had a Statement of SEN, 15 were recorded at School Action + and 47 were at School Action.

ALN Provision

The most important factor in meeting all pupils' needs is the quality of teaching provided. Pupils with ALN, however, often require intervention programmes in addition to high quality instruction provided by class teachers. ALN interventions provided at the school include:

- Sound Discovery
- Core Knowledge Skills Support
- Handwriting Motorway
- Phonics International
- Mathematics support
- PECS
- WELLCOMM
- Language Links
- ELSA and THRIVE

Additional Learning Needs and Education Tribunal Act (ALNET)

The ALNCo, Mrs. Z. Clark, has delivered Professional Learning to staff members for the ALNET and has shared information with Governors. Mrs. Clark attended ALNET training events and forums with the local authority and Central South Consortium, and disseminated information to staff members, Governors and parents.

English as an Additional Language

51% of pupils at the school speak English as an additional language. This is considerably higher than both the national average of 7.7% and the Cardiff average of 23.5%

There are 33 different languages spoken by pupils at the School. Other than English, the most commonly spoken languages are Polish, Malayalam, Portuguese and Italian.

School Development Plan

The Headteacher presented the School Development Plan 2020-2023 to the Full Governing Body meeting held in July 2021 and outlined the Four Purposes of the new Welsh Curriculum to be:

- All children will be ambitious, capable learners
- All our children will be healthy confident individuals
- All our children will be enterprising creative contributors
- All our children will be ethical informed citizens

The seven priorities to achieve those objectives and will support the school in addressing Estyn recommendations were:

1. To build a School Curriculum that is distinctly Catholic, broad, balanced and meets development of four purposes for pupils, is knowledge rich and based on the Welsh government six Areas of Learning.
2. To improve pupils' ability to use number effectively to apply mathematical concepts.
3. To improve pupils' ability to read and communicate effectively in English and Welsh.
4. To improve the provision for pupils' Wellbeing and personal development in areas of pupil voice and mental health.
5. To enable Digital Competence throughout school and improve ICT skills.
6. To ensure all teachings is of a consistently high standard and to develop leadership capacity of teachers.
7. To create a School Learning environment that supports and enhances learning.

In the 2020-2021 Full Governing Body meetings Mr. Rein further informed members of the measures taken to ensure the well being of pupils. These included, an emphasis on healthy living in the curriculum, through PSHE, Science and PE, with Well-being, a focus in assemblies and mindfulness sessions as well as pupil voice surveys. Pupils highlighted positive attitudes to school life and considered themselves safe and happy in their environment.

The Estyn Report, removing the school from “Special Measures”, affirmed that the Headteacher had created “a strong sense of teamwork and collaboration” and as a result the school has strong characteristics of good classroom practice to ensure that the strategies used, impact on teaching standards, to make certain that the teaching and learning had sound foundations to deliver appropriate programmes. The Estyn report was made available to parents and placed on the website.

Disability Equality Scheme

St. Peter’s School is committed to ensuring equal treatment of all its employees, pupils and any others involved in the school community, with any form of disability and will ensure that disabled people are not treated less favourably in any procedures, practices and service delivery.

The school will not tolerate harassment of disabled people with any form of impairment and will also consider pupils who are carers of disabled parents.

School and Parish Links

The Governing Body had ‘Mission’ on its main agenda for all its Full Governing Body meetings and received reports on the continuing discussions with stakeholders about its development. Governors were informed that management continue to develop links between home school and parish. This was complemented by the implementation of the Archdiocesan Jesuit Pupil Profile within the delivery of the curricular and extra curricular life of the school. The virtues and values of the Pupil Profile are linked with character formation.

All pupils attended and participated in Masses and services at St. Peter’s Church and in the school throughout the year. This provided the children with the opportunity to plan and take part in the celebration of Mass, including Feasts and special dates throughout the year.

St Peter’s School catechists led the preparation for the sacraments of Reconciliation and First Communion. Over 100 children received the Sacraments of Reconciliation and First Holy Communion. Governors were informed that the pupils’ caring ethos and Global Citizenship was reinforced, through sustained fundraising activities for Cafod, to help in areas where disaster, famine or war has had a severe impact.

The School-Parish links included a Harvest Collection for the Parish S.V.P., Advent Confessions heard by Fr. Saji, Masses led by Fr. Fuse, including for St David’s Day.



Healthy Living

St. Peter's continued to support and promote pupils' health and wellbeing. Children take part in a range of activities to ensure that they feel safe and staff and Governors receive Safeguarding updates and Training. There was a focus on healthy living in the curriculum through PSHE, Science and P.E., and well-being was a focus in assemblies and mindfulness sessions.

In pupil voice surveys, including Rights Respecting Schools Award (R.R.S.A.) questionnaires, children highlighted positive attitudes to school life and reported that they feel safe and happy at school. Pupils run the 'Daily Mile' to ensure the children get as much fresh air and exercise as possible.

The school has a healthy snacks only policy for break times and healthy lunch boxes are encouraged. St. Peter's is a nut free school.

Visits and Visitors

In 2020-2021, Covid -19 limited the number of visitors that pupils were able to receive, as well as the number of visits that pupils were able to make. However there was one highlight, reported to the Governing Body that took place during the summer term of 2021.

His Royal Highness Prince Charles met the pupils whose winning entries in a national schools' competition to celebrate the centenary of Glamorgan County Cricket Club at Sophia Gardens, through art and writing. St. Peter's R.C. Primary School was one of three winners in the literacy competition and met His Royal Highness at the Swalec Stadium on 9th July 2021. His Highness admired the winning entries submitted by our Year 5 pupils, that included a rap about the club, a Haiku written in Welsh and poems about cricket.

The heir to the throne spent time chatting to the youngsters about their work and their experience of the pandemic.



Other visitors included members of the Fire Service, P.C. Rhys, our local Police Officer and Fr. Chris Fuse Paris Priest.



Extra-curricular Activities

During 2020–2021, extra-curricular activities could not take place due to Covid. St Peter's usually delivers a wide range of extra-curricular clubs and events to broaden children's experiences and inspire them to develop skills further, and to help the development of their interests and abilities into purposeful and meaningful learning opportunities.

St. Peter's Senedd

The Schools Councils (Wales) Regulations made it a statutory requirement for all maintained schools to have a 'School Council'. At St Peter's, there is a 'School Senedd' in place which undertakes the responsibilities of a School Council, but involves all pupils in Key Stage 2 in this important work. During 20120-2021, the School Senedd and pupil voice were involved in the following matters:

- Ensuring that the school is a safe and happy place for pupils and all stakeholders.
- Providing pupils with knowledge and understanding of democracy and public service.
- Creating opportunities for pupils to articulate and express their concerns and to ensure that these are listened to and acted upon where appropriate.
- Encouraging pupils to suggest improvements and areas for development.
- Extending the role and voice of pupils in school leadership and decision making.
- Creating an opportunity for older pupils to engage and represent the views and voice of younger pupils.
- Providing opportunities for pupils to develop their confidence and public-speaking experiences as well as language skills when writing for an audience.
- Providing new learning experiences.

The Senedd groups are:

- Mission
- Wellbeing
- Eco
- Justice and Peace
- Healthy Schools
- Criw Cymreig
- Curriculum
- Playground Pals
- Community
- Learning Spaces
- Digital Leaders
- Chaplaincy

During 202-2021, the Mission Group led St Peter's in becoming a *Rights Respecting School* and achieving the Bronze Award. The *UNICEF UK Rights Respecting Schools Awards (R.R.S.A.)* scheme supports schools across the U.K. to embed children's human rights in their ethos and culture.



Governor Training

Governors are required to undertake training for their role. In 2020-2021, Governors attended the following training sessions:

14th October 2020: Safeguarding Level 1, Mrs. Z. Clark: St. Peter's D.S.P.

23rd February 2021: Archdiocesan RE, Fr. Bernard Sixtus: Director of Religious Education

17th March 2021: Additional Learning Needs 2021 Act, Cardiff Local Authority

17th June 2021: Performance Management, Central South Consortium

Welsh Language – Yr Iaith Gymraeg



The aims of teaching Welsh at the school are:

- To develop pupils' knowledge, understanding and skills within an integrated programme of speaking and listening, reading and writing.
- To create a Welsh ethos within which to promote the teaching of the Welsh language.
- To create opportunities for children to enjoy the rich heritage of Wales.
- To offer children opportunities to perform and compete in Welsh during school Eisteddfods.

Wrap Around Care

Before and after school care, was provided on the premises by the "Out of School Club". The O.S.C. provided care for up to 50 children aged 12 and under. The service operated between 7.45 a.m. to 8.55 a.m. and 3.30 p.m. to 6.00 p.m. Monday to Friday, during term time only.

The Governing Body started a tender process for this provision in spring 2020, but this was put into abeyance by the Covid-19 lockdown. However the Resources Committee confirmed that a Service Level Agreement had been implemented with O.S.C.

Action as a Result of any Resolution Passed at the last AGM

There was no Annual General Meeting for parents held in 2019-2020.

Financial Information

Financial Statement April 2020 - March 2021	Governor Approved Budget/Cyllideb a Gymeradwywyd gan y Llywodraethwyr	Actual Expenditure/ Gwariant Cyflawnedig
	£	£
Staffing costs/Costau Staff		
Teaching Costs	1,084,238	1,105,351
Special Needs Teachers	0	0
Teachers for statemented pupils	0	0
Short Term Supply	0	3,139
Long Term Supply	42,548	73,365
Special Needs Support Staff	60,759	44,892
Nursery Assts/ Teachers Aides	236,433	246,377
Mid Day Supervisors	22,904	12,847
Administrative Staff	50,333	50,503
Training Costs	34,646	6,510
Other Staff Costs	144,035	61,821
Total Staffing Costs	1,675,896	1,604,804
Premises Related Costs		
Caretaking Staff	32,859	0
Domestic Staff	0	0
Grounds Staff	3,360	3,628
Cleaning Costs	45,850	36,816
Energy Costs	26,350	17,964
Rates	0	0
Repairs and Maintenance	25,399	88,812
Water	7,620	5,093
Total Premises Related Costs	141,438	152,314
Transport Costs		
Pupil Transport Costs	0	0
Staff Transport Costs	0	0
Vehicle Costs	0	0
Total Transport Costs	0	0

Supplies and Services		
Teaching Materials	32,474	34,433
Equipment, Furniture, Materials & music tuition	11,700	73,856
Unallocated / Savings to be found	32,001	0
Communications Equipment and Services	22,705	13,919
Games & School Activities	16,000	-87
Clerk to Governing Body	4,372	4,733
Other office costs	2,000	-851
Printing & Stationery	14,400	12,464
Subsistence and expenses	0	409
Total Supplies and Services	135,652	138,876
Central Services		
School Meals	28,230	28,230
Service Level Agreements	39,432	40,201
Total for Central Services	67,662	68,431
Income		
Additional Central Funding	-285,247	-1,185
Donations	-24,000	-24,505
Lettings	0	-9,443
Other Income	0	-1,469
Grant Income	0	-417,325
Sales	0	0
School Meals Recharge	0	0
Training and Tuition Income	0	0
Total Income	-309,247	-453,928
Interest and Other		
Interest on investments	0	-448
School Investments	0	0
Withdrawal Investments	0	0
School Deficit		
Temporary Loans	0	0
Temporary Loans	0	0
Interest	0	-448
Total Net Expenditure	1,711,401	1,510,049

Less Uninvested Balance Brought Forward	-132,371	
Less earmarked Rates	0.00	0.00
Contribution to / from balances		68,981
Revised Net Expenditure	1,579,030	1,579,030
Summary		
Total resources available in 2020-2021	£	
School balances Brought forward from 2019-2020	132,371.46	
School Loans Brought forward from 2019-2020	0.00	
Prior Year Adjustment	0.00	
Total delegated resources	1,579,030	
Total	1,711,401.46	
Actual Expenditure	1,510,049.35	
Less change in investments	0.00	
Less Movements in Temporary Loan	0.00	
Less variance in earmarked rates	0.00	
Total balance carried forward to 2021-2022	201,352.11	
Statement of Balances Held	£	
Uninvested Balance as at 31st March 2021	201,352.11	
Invested Balance as at 31st March 2021	0.00	
Outstanding Loans as at 31st March 2021	0.00	
Total Balances held as at 31st March 2021	201,352.11	

Attendance

The attendances at school are grouped into three areas:

- a) Attendances
- b) Absences (authorised)
- c) Absences (unauthorised)

Authorised absences are those such as illness, hospital/dental appointments and these are noted provided information is sent to the school by parents or guardians as soon as possible.

Unauthorised absences are those that the school is not officially made aware of by parents or carers, or reasons given for the absence that do not qualify for authorisation. It is not sufficient for a child to return to school from an absence without any information from parents or guardians.

It is the policy of the school to mark all absences for holidays during term time as unauthorised.

Parents are also asked to ensure that children are regularly on time for school and are collected promptly at the end of each day.

The school continues to work closely with the Education Welfare Service in working with parents and guardians to ensure high levels of attendance and punctuality for all pupils.

Due to the school closure because of the Covid-19 pandemic, attendance information for 2020-2021 is not available.

Parents and Carers

Communication with parents and carers is an agenda item in each meeting of the Resources Committee. The Governing Body held two meetings with parents and carers in 2020-2021 to report on progress made with the Estyn recommendations and to provide information and receive feedback about the school's blended learning arrangements. These meetings were held on 13th January 2021 and 21st June 2021.

There is effective communication between the school and home that is supported by:

- A weekly newsletter
- Regular app messages and emails
- Curriculum information meetings
- Parents' evenings
- Annual pupil reports
- School Website
- School's Twitter Account

P.T.A.

There were reports to governing body committees and the Full Governing Body about the development and implementation of a Parent and Teacher Association. The St. Peter's P.T.A. was established in January 2021 and an A.G.M. was held on 17th May 2021.

Estyn noted that the P.T.A. is helping to further develop relationships between staff members, parents and the community. Despite the difficulties posed by Covid-19, the P.T.A. played a vital role in helping families and communities to become involved in the life of the school. The P.T.A. facilitated school events such as the Leavers' Disco, and raised funds through various enterprises including Crazy Hair Day!

End of Key Stage Assessments

The requirement for pupils to be awarded Foundation Phase outcomes and national curriculum levels at the end of the phases was suspended in 2020 and 2021 due to the Covid-19 outbreak.

Diolch yn Fawr iawn

The Governing Body would like to thank all stakeholders associated with the school and those of the wider community for all the support given throughout the year. We are proud of our school, its traditions, values and achievements. We hope that through our continuing mutual support, the children of St. Peter's School will continue to benefit and grow using their talents and abilities for themselves and others. We are all here for the children of our school and feel privileged to support parents in the spiritual, educational and social development of their children.





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