



St. Peter's R.C Primary School

KEYS TO THE FUTURE

St Peter's Parent and Teacher Association

Meeting #1

Date & Time: Monday 24th May at 7pm

Venue: Zoom Call

In attendance: Rachel Bengough (chairman), Amanda Lyon (Secretary), Julia Hunt (Treasurer)
Zina Clark, Camern Casaliggi, Joanne Rodaway, Daniela Brazzo, Ellen Miller, Jo Culshaw

Apologies- Paul Gwilym

Minutes

1. Appointment of Treasurer

Julia Hunt was co-opted as Treasurer with a Majority vote.

2. Bank Account Set-Up

The Chairman, Rachel Bengough confirmed that a Bank Account cannot be set up as the Bank Branches are not accepting Business Account Holders into the Branches due to Covid. We await confirmation from the Branch as to when we can attend.

3. Additional Roles within the PTA

Rachel suggested that we appoint additional roles with the PTA. Rachel confirmed that another School (Coed Glas Primary) adopt a few more roles i.e. Communications Officer, Raffle Co-ordinator, Grants Coordinator.

It was decided that we would start with a few key roles, Vice Chair and Communications Officer. Joanne Rodaway mentioned that maybe a few of the others who did not get appointed for previous roles would look to step into these roles.

Rachel stated that she would put out a Vote email for the 2 roles.

It was confirmed that we are going to use a small area in the School Newsletter with PTA Updates.

4. Fundraising

Rachel confirmed that she is going to prepare an Events Calendar showing the events which take place every year so that the school/parents know which each event is happening and for these events to happen regularly each year.

Ideas were discussed on how to raise funds. Discussed a School Lottery which is suggested on Parent Kind. Approximately 40% of the funds go to the PTA and 24% goes to admin. The good thing about this is that the admin is taken away from us unlike 200 Club.

- Easy fundraising- register and order goods online via the easy fundraising website and they donate money to us as a charity.
- Amazon Smile- same as Easy Fundraising= PTA get funds when people spend money on Amazon.
- Gift Aid- we should be able to get Gift Aid as the PTA will be a registered charity but need to check how we can go about getting this setup.

At present the PTA have the non-uniform day money which Zina Clark confirmed is in the school safe.

We need to check where we can store fundraising money until we have a bank account opened.

Discussed that the Children should get involved with raising funds-

- Crazy Hair Day
- Break the Rules Day like wearing trainers, bow in hair
- Art Competition- The art does onto ebay and then usually parents the kids who do the art buy it and the funds then go to the PTA.

It was agreed that we would do the Crazy Hair Day on 1st Friday back after Half Term. £1.00 donation and then Ice Lollies for sale after School for 50p each.

The funds from Year 6 groups of Crazy Hair Day will go towards the Year 6 Leavers Party.

4. Year 6 Leavers Party

Discussed raising funds via the Crazy Hair Day and discussed some ideas of what we could do for the Year 6 Leavers Party. Disco and BBQ for starters.

Zina Clark is going to ask the Year 6 children for some ideas of what they would like at the party so we can see whether we can do this and whether we can source the products.

Zina Clark is going to check with Mr Rein the date of the Party.

Next Meeting is the 1st week back after half term- Wednesday 9th June at 7pm.